

## CARE HOME FIRE SAFETY: FREQUENCY CHECKLIST

What to Check	Daily	Weekly	Monthly	Quarterly	Annually	Notes / Actions
Cooking is never left unattended	<input type="checkbox"/>					
Flammable items kept away from heat sources	<input type="checkbox"/>					
Smoking only in designated areas	<input type="checkbox"/>					
Candles, incense, and open flames prohibited	<input type="checkbox"/>					
Portable heaters not used near flammable materials	<input type="checkbox"/>					
Electrical outlets not overloaded	<input type="checkbox"/>					
Appliances switched off when not in use	<input type="checkbox"/>					
Electrical cords and plugs free from damage	<input type="checkbox"/>					
Faulty appliances removed or replaced	<input type="checkbox"/>					
Appliances used per manufacturer instructions	<input type="checkbox"/>					
Appliance vents clear and unobstructed	<input type="checkbox"/>					
Extension leads used safely	<input type="checkbox"/>					
Outdoor or gas appliances not used indoors	<input type="checkbox"/>					
Smoke alarms / heat detectors working	<input type="checkbox"/>					
Fire alarm tests completed and logged	<input type="checkbox"/>					
Alarm audible throughout building	<input type="checkbox"/>					
Emergency lighting operational	<input type="checkbox"/>					
Fire alarm control panel accessible	<input type="checkbox"/>					
Fire extinguishers accessible	<input type="checkbox"/>					
Correct extinguisher types in place	<input type="checkbox"/>					
Staff trained in PASS method	<input type="checkbox"/>					
Fire blankets available	<input type="checkbox"/>					
Escape routes and corridors clear	<input type="checkbox"/>					
Fire doors closed and not wedged	<input type="checkbox"/>					
Exit signage visible and illuminated	<input type="checkbox"/>					
Evacuation aids available	<input type="checkbox"/>					
Assembly points identified	<input type="checkbox"/>					
Residents' mobility needs assessed	<input type="checkbox"/>					
PEEPs in place and up to date	<input type="checkbox"/>					
Staff aware of residents needing assistance	<input type="checkbox"/>					
Fire safety info accessible to residents	<input type="checkbox"/>					
High-risk residents monitored	<input type="checkbox"/>					
Staff received fire safety induction	<input type="checkbox"/>					
Refresher training completed	<input type="checkbox"/>					
Fire drills conducted	<input type="checkbox"/>					
Drill outcomes reviewed	<input type="checkbox"/>					
Emergency numbers displayed	<input type="checkbox"/>					
Staff know when/how to call emergency services	<input type="checkbox"/>					
Staff know when to fight fire or evacuate	<input type="checkbox"/>					
No re-entry until authorities approve	<input type="checkbox"/>					
Fire risk assessment current	<input type="checkbox"/>					
Maintenance records up to date	<input type="checkbox"/>					
Incident reports completed	<input type="checkbox"/>					
Fire safety policies accessible	<input type="checkbox"/>					
No blocked exits or corridors	<input type="checkbox"/>					
No visible electrical hazards	<input type="checkbox"/>					
No unattended ignition sources	<input type="checkbox"/>					